

Job Description

Job Title:	Chief Executive
Reports To:	Chair of the Board of Trustees
Location:	London
Date Prepared:	June 2020

Purpose

The NHS Confederation is one of the most trusted and authoritative voices in health and care. The only body which brings together the organisations that plan, provide and commission NHS health services, in England, Wales and Northern Ireland. The Confederation also operates NHS Employers which negotiates health service pay and conditions and works with health service organisations in England to help make them the best employers they can be.

As the NHS changes and work towards more integrated care the Confederation is adapting to meet its members needs and developing new networks representing the range of organisations and systems in each of the jurisdictions in which it operates. Our ambition is to build on our extensive networks and bring a powerful collective voice to shape the future of healthcare.

The **Chief Executive's role** is to lead the organisation and to make sure the views and aspirations of its members shape and influence the health and care landscape over the coming decade.

Nature and scope

The NHS Confederation is a charity which provides the voice of NHS leadership. We bring together the healthcare systems in England, Wales and Northern Ireland to help improve the health of patients and the public. To achieve our charitable objectives, we have three core roles:

- to provide leadership across the healthcare system;
- to represent our members with politicians and government officials, and with national bodies, and to work in partnership with a range of organisations involved in improving health and care;
- to support our members improve the care of patients. At all times we strive to work on behalf of our members both to address current challenges and to find sustainable solutions for the future.

The Confederation group has a European Office in Brussels and in England operates a number of networks reflecting interests within the NHS. These include the Mental health network, NHS Clinical commissioners, the Integrated Care System network and the national Primary Care Network.

The Confederation is also contracted by the Department of Health and Social Care in England to provide the NHS Employers service, acting on behalf of employers within the statutory sector.

The networks and NHS Employers run as part of an integrated management structure reporting to the Chief Executive. The Confederation also has offices in Wales and Northern Ireland that work at arms-length within their own jurisdictions to support members improve services for the benefit of patients.

Accountabilities

The Chief Executive is accountable to the Chair of the Board of Trustees:

The Chief executive is responsible for

- The day to day operation including the financial viability of the charity
- Providing leadership to all parts of the organisation and acting as the principal spokesperson
- Representing the Confederation at national; level in talks and negotiations with central government and arm's length bodies
- Maintaining links with members, providing thought leadership and reflecting their views
- Encouraging the spread of good practice
 - o Establishing a regional presence across England to support integrated care systems, providing local support for members and increased understanding and engagement with local issues.
- Leading health and care policy development and delivery across the NHS and between different sectors, balancing policy development with the unsettled 'real world' perspectives and delivery of members including:
- Ensuring a way of working that reflects the diversity of its membership and allows the distinct individual perspectives to form a compelling collective view on major issues

Lead a review of the Confederation's governance arrangements using tact and influencing skills to Communicating the work of the Confederation and its members to the public including through broadcast and print media

- Establishing credibility and impact with governments and others, promoting the NHS Confederation's views and work at the highest levels to influence policy, opinion and management practice.
- Developing strategic partnerships and alliances with other organisations to maximise the effectiveness and impact of the NHS Confederation
- Ensuring the NHS Confederation has the right management systems, plans and structures to carry out its work effectively
- Working with the Chair and trustees to maintain high standards of governance, including constitutional, regulatory and legal obligations.

Knowledge, skills and experience

Profile

- Chief Executive-level experience gained in a complex, organisation, in the NHS, private, voluntary or wider public sector.
- Can make a compelling case for change, which commands the confidence across the sector
- Ability to establish credibility in Westminster and Whitehall as well as with other governments
- A proven leader who understands the nuances of a member organisation, and can form consistent collective ambition out of the diverse views of members
- Able to articulate member views in the media and under political scrutiny and challenge; a credible interviewee on the 'Today' programme or giver of evidence to a Select Committee
- A strong networker, able to build relationships and collaborations with purpose and to communicate effectively at all levels.
- Has a commitment to the NHS Confederation's vision, values and mission; personal integrity and credibility; a commitment to self-development; and a dedication to developing the Confederation to the benefit of its members.

Key Skills and Capabilities

- High level influencing experience.
- An innovator with a clear track record of success.
- A strategic thinker with the ability to generate and drive organisational vision.
- Sophisticated understanding of NHS / health and social care environment and policy issues across the UK.
- An excellent understanding and experience of commercial operations within a charity setting. Strong networking skills; astute judgement.
- A respected people manager
- Good understanding of the dynamics of membership organisations.
- Track-record of delivery in previous organisations
- A high level of resilience and self-awareness.
- Strong personal drive.
- Able to identify and assessing commercial opportunities